

PARTNERSHIP CLOSING MEETING

**Enhancing the Capacity of Intermediary Business Organizations in Nepal (ECIBON Project)
Funded by the European Union
Implemented by European Economic Chamber (EEC) - Nepal**

Location:

The Danish Federation of Small and Medium Sized Enterprises (DFSME)
Islands Brygge 26
DK-2300, Copenhagen S, Denmark

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Date:

31 August – 1 September 2009

Partnership Composition to implement the project:

- a) European Economic Chamber of Trade, Commerce & Industry (EEC) – Nepal
- b) Federation of National Cottage and Small Industries Nepal (FNCSIN)
- c) London Chamber of Commerce and Industry (LCCI)
- d) The Danish Federation of Small and Medium-Sized Enterprises (Håndværksrådet) (DFSME)

Participants:

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Mr. Pravakar Bickram Rana

Project Manager

Enhancing the Capacity of Intermediary Business Organizations in Nepal (ECIBON)

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Finance & Administration Officer

ECIBON Project

Funded by European Union

Implemented by European Economic Chamber (EEC) - Nepal

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Agenda:

1. General review of the project's objectives
2. Determine definite responsibilities and tasks of each partner
3. Determine details of activities yet to be completed
4. Evaluate the accomplishment (results as well as the process) of the project
5. Determine financial implications and related actions will be determined
6. Determine future cooperation amongst partners

Chair Person:

Mr. Dibya Mani Rajbhandari

President

European Economic Chamber of Trade, Commerce & Industry (EEC) - Nepal

Briefing of Activities:

Mr. Pravakar Rana

Project Manager

Enhancing the Capacity of Intermediary Business Organizations in Nepal (ECIBON Project)

Briefing on Finances:

Mr. Sagar Nepal

Officer – Finance / Administration

Enhancing the Capacity of Intermediary Business Organizations in Nepal (ECIBON Project)

Program Proceedings:

Sunday 30 August

Arrival of participants to Copenhagen from their respective countries for the closing meeting – hotel transfer

Monday 31 August

- 09:30 Arrival of Partners / Tea / Coffee
- 09:45 Quick tour of DFSME facilities
- 10:00 Meeting starts
Mid morning coffee break
- 13:00 Lunch
- 14:00 Meeting
Mid afternoon tea break
- 16:00-16:45 Presentation by Mr. Thomas Glerup, President of The Denmark-Nepal Society (<http://www.nepal.dk>), and MD of the company Betterfelt.com (<http://www.betterfelt.com>), which produces felted items in own Nepali subsidiary.
- 16:45-17:15 Questions/discussion
- 19:00 Joint dinner (place to be announced)
- 20:30 (approx.) Visit to the amusement park Tivoli Gardens

Tuesday 1 September

- 09:00 Meeting with Mr. Jens Kvorning, Director of DFSME Int. Department (to be confirmed)
- 10:00am ECIBON Meeting starts
Mid morning coffee break
- 13:00 Lunch
- 14:00 Meeting
Mid afternoon tea break
- 15:50 Meeting adjourns
Photo Session
- 16:00 Meeting with Mr. Poul Madsen, owner of Normann Copenhagen (<http://normann-copenhagen.com/>), and board member of the Danish Trade Association for suppliers of Gift Articles and Crafts (www.faga.dk)

Wednesday 2 September

- 09:00 Meeting with Mrs. Margrete Stage, The Danish Import Promotion Office (www.dipp.eu) at the Danish Chamber of Commerce. Address is: Boersen (the old stock exchange) in Slotsholmsgade
- 10:00 Departure from DIPP (I recommend taxi)

10:30

Meeting with the Nepali Embassy in Denmark (to be confirmed)
Address: Svanemollevej 92, 2900 Hellerup

Remaining day off for sightseeing

Thursday 3 September

Participants depart to their respective countries